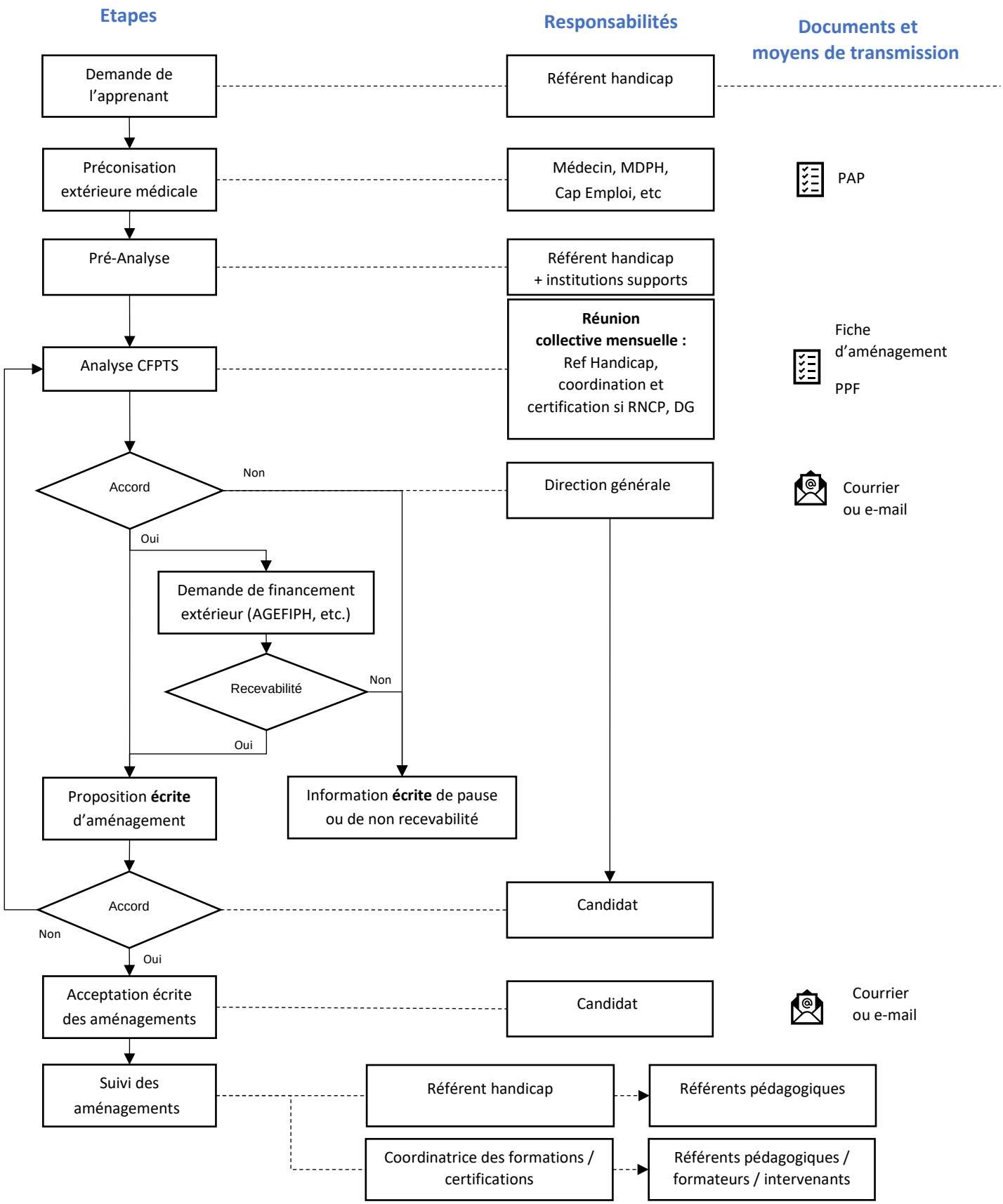3.4 Le tableau des étapes et des responsabilités